



REQUEST FOR PROPOSALS

FOR

COMPREHENSIVE SAFETY ACTION PLAN

(PROJECT ID# 013SAFETYPLAN2024)


FOR

THE PAWNEE NATION OF OKLAHOMA

RESPONSE SUBMISSION DEADLINE:

MONDAY, AUGUST 25TH, 2025 BY 3PM

Pawnee Nation of Oklahoma
881 Little Dee Dr
Pawnee, OK 74058
(918) 762-3621

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NOTICE is hereby given that THE PAWNEE NATION OF OKLAHOMA is requesting proposals from qualified consultants for the following:

PROJECT ID #: 013SAFETYPLAN2024

DESCRIPTION: COMPREHENSIVE SAFETY ACTION PLAN - The goal of an Action Plan is to develop a holistic, well-defined strategy to prevent fatalities, and serious injuries in a locality and Tribal areas.

ADDRESS: Pawnee Nation
881 Little Dee Dr
Pawnee, Oklahoma 74058

You are invited to submit a Proposal for the project specified above. The Request for Proposal (RFP) may be obtained by a hard copy at 881 Little Dee Dr Pawnee OK 74058

The Pawnee Nation of Oklahoma
Procurement office building 64
881 Little Dee Dr
Pawnee, Oklahoma 74058


Office hours to pick up a copy of the Request for Proposal are Monday through Friday 8:00 a.m. to 5:00 p.m. CST.

Submissions in response to this Request for Proposals must be received no later than 3:00 p.m. on Monday, August 25th, 2025. Submissions may be emailed to ch0328@pawneenation.org titled “SAFETYPLAN2024”, delivered by mail, or delivered in person to:

The Pawnee Nation of Oklahoma
ATTN: Cecelia Hawkins #SAFETYPLAN2024
PO Box 470
Pawnee, Oklahoma 74058

Office hours to turn in proposals are Monday through Friday 8:00 a.m. to 5:00 p.m. CST.

Submissions must be received on time. It is the responsibility of the consultant to ensure the delivery of proposals by the deadline. Proposals received after the stated date and time will not be accepted.

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1. ORGANIZATIONAL PROFILE

The Pawnee Nation of Oklahoma is a federally recognized Indian Tribe. There are several affiliates and subsidiaries of The Pawnee Nation, including those in Indian Health Care, Realty, BIA Self-Governance, Court, Education, Cultural Preservation, Finance, Emergency Management, Tribal Law Enforcement, Casinos, Title VI, Social Services and other common affiliates which fall under tribal authority.

The Pawnee Nation of Oklahoma reserves the right to reject any proposals. The Pawnee Nation complies with the Code of Federal Regulations, Pawnee Nation policy and procedures, and Procurement Policy.

2. PURPOSE

The goal of this project is to deliver a framework of innovative strategies and implementation actions that will ensure a reduction in fatal and serious accidents within The Pawnee Nation Tribal jurisdiction. The Comprehensive Safety Action Plan will be the foundation for safer roadways. The Pawnee Nation is seeking a Consultant with (1) recent applicable experience in developing CSAPs; (2) knowledge of issues and concerns that impact The Pawnee Nation and its entities; (3) knowledge of safety enhancement roadway features, low-cost safety enhancement solutions, roadway designs and alterations to maximize safety; and (4) possess the ability to engage with the community to identify areas of concern and existing conditions.


3. PROJECT BACKGROUND

The Comprehensive Safety Action Plan is funded by the “Safe Streets 4 All (SS4A)” grant and has a not-to-exceed budget of \$228,400.00. The CSAP is the basic building block to significantly improve roadway safety and aims to eliminate serious injury and fatal crashes affecting all roadway users.

4. SCHEDULE

Time is of the essence and submissions in response to this solicitation for proposals will close on August 25th, 2025 at 3:00 p.m. A selection will be made no later than September 8th, 2025 by close of business. A Tentative Schedule of this solicitation is listed in the table below.

Tentative Schedule	
Date	Activity/Event
Tuesday, August 5, 2025	Request for Proposal Issued and Proposal is Open
Monday, August 25th, 2025	Request for Proposal Closed at 3 p.m.
Monday, September 8, 2025	Notice of Award 10 a.m.

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5. POINT OF CONTACT

If you have any questions or need additional information, contact ch0328@pawneenation.org

ch0328@pawneenation.org
Pawnee Nation of Oklahoma
PO Box 470
Pawnee OK 74058
881 Little Dee Dr is the physical address
INCLUDE SAFETYPLAN2024 IN THE SUBJECT LINE


6. NOTICE OF INTENT

A Notice of Intent to submit a proposal is requested. Email the Point of Contact with notice of your intent and include 013SAFETYPLAN2024 in the subject line of your email. You will receive an email response verifying your notice of intent to submit a proposal was received.

7. PROPOSAL SUBMITTAL REQUIREMENTS

The Pawnee Nation requires the proposal packet to include the following:

- A. Cost Proposal
- B. Company Information
 - a. Company Background
 - i. Location
 - ii. Primary Contact
 - b. Organizational Chart of the Proposed Team for this project
 - i. Contact Information for Each Team Member
 - ii. Roles and responsibilities in the project
 - c. References of similar projects
- C. Indian Preference 24 CFR 103.510, Minority or Woman Owned Business (if applicable) 25 CFR 200.321
- D. Project Understanding and Approach: include a narrative detailing the understanding of the goals and scope of this project and include the actions you would take to fulfill the requirements of this project.
- E. W-9 on a 2024 Form
- F. Schedule of Deliverables: timeline of milestones and completion dates.
- G. Current Certificates of Insurance

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8. SELECTION PROCESS


The Comprehensive Safety Action Plan will be awarded to the Consultant that offers the best overall value. Submissions will be evaluated based on qualifications and content, not price, therefore the budget allowance will not prove any interested parties with an advantage or disadvantage.

A designated representative shall also be available at all times during the bid consideration for questions which may arise during the discussion of the bid award.

9. SCOPE OF WORK

The Comprehensive Safety Action Plan is the foundation of the “Safe Streets for All” grant program. The Action Plan will consist of the following eight components:

- A. Leadership Commitment – Complete an official public commitment resolution to an eventual goal of zero roadway fatalities and serious injuries within the Pawnee Nation tribal jurisdiction area. The commitment must include a goal and timeline for eliminating fatalities and injuries through a target date or an ambitious percentage reduction by a specific date.
- B. Planning Structure – Form a committee, task force, or group that will have oversight of the Action Plan development, implementation, and monitoring.
- C. Safety Analysis – Conduct an analysis of existing conditions and historical trends that provide a baseline level of crashes involving fatalities and serious injuries within the Pawnee Nation tribal jurisdiction area. This analysis should include an examination of locations where there are crashes and the severity of the crashes, as well as contributing factors and crash types by relevant road users (motorists, bicyclists, pedestrians, transit users, etc.). An Analysis of systemic and specific safety needs should also be performed, as needed (e.g., high-risk road features, specific safety needs of relevant road users, public health approaches, analysis of the built environment, demographics, and structural issues). To the extent practical, the analysis should include all roadways within Pawnee Nation jurisdiction, without regard to ownership. Based on the analysis performed, complete a geospatial identification of higher-risk locations.
- D. Engagement and Collaboration – Have complete engagement with the public and relevant stakeholders that allows for community engagement and feedback. Information received from engagement and collaboration is analyzed and incorporated into the Action Plan.
- E. Equity Considerations – Complete a plan development that represents underserved communities.

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- F.** Policy and Process Changes – Complete an assessment of current policies, plans, guidelines, and standards to identify opportunities to improve how processes prioritize transportation safety.
- G.** Strategy and Project Selections – Identify a comprehensive set of projects and strategies that will identify the safety problems identified in the Action Plan. These strategies and countermeasures should focus on a Safe System Approach and effective interventions and consider multidisciplinary activities. Once identified, prioritize the projects and strategies.
- H.** Progress and Transparency – Develop a method to measure progress over time after the Action Plan is developed.

10. CONCLUSION

The Pawnee Nation of Oklahoma is seeking a qualified Consultant to assist from the inception to the conclusion of the Comprehensive Safety Action Plan. The Tribe reserves the right to reject any and all submissions in response to this Request for Proposals. We look forward to reviewing your submitted proposals with expedience and professional regard. Thank you for your interest in this project.